



MEMBERSHIP - CONDITIONS OF USE

The following *Conditions of Use* apply to members of the Victoria Park Library:

- ✓ Any person aged 18 years and over is entitled to enrol for membership upon showing satisfactory proof of identity and current address. A driver's licence, pensioner/concession card or utilities tax invoice are all considered acceptable. It is also essential to provide the details of a second contact at a different address e.g. family, friend, etc..
- ✓ A parent or legal guardian must be present to sign on behalf of and accept responsibility for the membership of anyone under 18 years of age.
- ✓ A current Library card must be presented when borrowing items.
- ✓ Members must take responsibility for all items borrowed from the Library on their Library card. Parents/guardians are responsible for all items borrowed by children/young adults whose membership they have signed for.
- ✓ No items may be borrowed on a Library card that has overdue loans or financial records.
- ✓ Members must notify the Library if their Library card is lost or stolen. Liability for any items lent or charges incurred prior to such notification is the responsibility of the Library member or parent/guardian. Lost and damaged Library cards attract a replacement fee unless a police report is provided.
- ✓ Members must notify the Library in the event of any changes of contact details.
- ✓ Members must return or renew all items borrowed from the Library on or before the due date. Items may be renewed once and only if they have not been requested by another member. Items can be renewed in person, by phone or online by accessing the Library's catalogue at www.vicpark.wa.gov.au.
- ✓ Members will be charged for repairs to, or replacement of, items which are lost or damaged while on loan to them. The State Library of Western Australia owns the majority of stock held at the Library and will not accept replacement copies.
- ✓ Members must take responsibility for examining all items prior to borrowing and bring any damage to the attention of staff to ensure that it is noted.
- ✓ Members must not make any changes or repairs to Library items.
- ✓ Changes to these *Conditions of Use* may occur from time to time. Members will be informed of such changes by display of a notice on the Council noticeboard at the Library.

Thank you for your co-operation.